**Sample Smokefree Policy**

[Name of centre] is dedicated to providing a safe, comfortable and healthy environment for all children, staff and whānau. The health hazards related to smoking are well documented, and impact on both people who smoke and those who are exposed to second-hand smoke. As part of its wider role in promoting health and wellbeing, [Name of centre] is required to ensure that the premises are Smokefree at all times, Smokefree messages are promoted, and whānau and staff are encouraged and supported to become Smokefree.

**Purpose/Rationale:**

* To provide a healthy, Smokefree environment for all children, staff, whānau and visitors to the centre.
* To comply with the Smoke-free Environments Act 1990.
* To support whānau and staff to become Smokefree.

**Scope:**

* Parents/caregivers
* Staff
* Visitors to the centre

**Policy Statement:**

1. Smoking is not permitted inside the Centre, in the playground or in the car park. This includes any area within sight of children.
2. Smoking is not permitted by any person caring for children while on Centre trips or walks.
3. Smokefree signs will be prominently displayed at or immediately inside every entrance to the premises; and every outer entrance to every building or enclosed area forming part of the premises.
4. When [Name of centre] is used by outside groups they will also be required to adhere to the Centre’s Smokefree Policy.
5. Support will be given to whānau and staff who want to quit smoking. This may in the form of information and/or referral to a cessation service such as The Quitline 0800 778 778.
6. [Name of centre] will promote Smokefree cars and homes messages.
7. Any person entering the premises smoking will be asked to extinguish the cigarette. Failure to comply will result in being asked to leave the premises.
8. All complaints regarding a breach of this policy should be made to the Manager.

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